



General Insurance Seminar Transform the Future

12-13 November 2018 • Sofitel, Sydney



Publication Agreement

Concurrent Speaker

Email completed form to the Actuaries Institute by Friday 21 September 2018.

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Requirements

1. Please check the program closer to the seminar.
2. Please email brief bio details and photo to events@actuaries.asn.au (if you have not already done so).
3. For your session, you will be supplied with a laptop, screen, data projector and technical support. If you require any additional equipment, please enter details (special equipment can only be supplied on request):
4. Please be aware media are invited to the GIS and may be in attendance to your session.
5. Please use the [GIS PowerPoint template](#).
6. Please ensure you advise the events team as soon as possible if you are no longer able to present as places for the program are in high demand.

Presenter Contact Details

Presenter 1:

Mobile No.: Email:

Presenter 2:

Mobile No.: Email:

Presenter 3:

Mobile No.: Email:

Key Deadlines

All submissions are to be sent to the Actuaries Institute as per the following deadlines:

ITEM	DEADLINE
Bio Details (up to 150 words)	ASAP
Draft Paper to Peer Reviewers (if applicable)	Friday 21 September 2018
Publication Agreement	Friday 21 September 2018
Lodgement of Final Paper (if applicable)	Friday 5 October 2018
Submission of Paper for Taylor Fry Prize	Friday 12 October 2018
Lodgement of PowerPoint Presentation	Friday 26 October 2018