



### PART III APPLICATION FOR CHANGE OF COURSE

Important Information regarding change of course - Please read thoroughly:

- ▶ Application for change of course can only be made within 2 weeks after the semester's starting date.
- ▶ If you purchased a hardcopy of the course materials from the currently enrolled course, you must return it to the Actuaries Institute in good condition before the new material can be sent. Furthermore, the member will agree to pay courier cost associated with the delivery of the new course material.

Name \_\_\_\_\_ Member ID \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

I wish to Change my course from (Course Name) \_\_\_\_\_

To (Course name) \_\_\_\_\_

Reason \_\_\_\_\_

#### Courier Costs

\$15 within Australia (regular post)      \$30 overseas (postage)      \$100 Overseas (courier)

<b>PAYMENT DETAILS</b> Please indicate method of payment. Cash payments are not accepted.					
CHEQUE <input type="checkbox"/>	AMEX <input type="checkbox"/>	MASTERCARD <input type="checkbox"/>	VISA <input type="checkbox"/>	MONEY ORDER <input type="checkbox"/>	In Person only EFTPOS <input type="checkbox"/>
_____ / _____ / _____ / _____					
Expiry date ____ / ____			Amount \$ _____		
Cardholder's name (please print) _____				Signature _____	
ABN 69 000 423 656 Cheques Payable/Post to: The Institute of Actuaries of Australia Level 7, 4 Martin Place Sydney NSW 2000 Australia					

#### Return to:

Actuaries Institute,  
Level 7, 4 Martin Place,  
Sydney, NSW, 2000.

t +61 (0) 2 9233 3466  
f +61 (0) 2 9233 3446  
e [education@actuaries.asn.au](mailto:education@actuaries.asn.au)

**Privacy policy:** Your privacy is important to us. The collection use and disclosure of personal information by the Actuaries Institute is covered in our Privacy Policy which is available at <http://www.actuaries.asn.au/sitefunctions/PrivacyPolicy.aspx>.